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GLOBAL HEALTH
Connecting Clinicians and Consumers

Medinet

Electronic Transfer of Prescriptions

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This Guide is Applicable to Medinet 3.00.01 or Later Version

Revision Number	Revision Date	Summary of Changes
1.0	15/11/2013	First version

Pre-requisites for Configuring ePrescription in Medinet

ePrescription is the secure exchange of prescription information between the medical practitioner that prescribes the medication and the pharmacist that dispenses the medication.

Medinet has been integrated with Medisecure which is ePrescription system in order to facilitate the ability of the practitioner to create an encrypted script that is sent to a secure Prescription Exchange Service and then retrieved at the patient's pharmacy of choice.

Practices must have the following in place to be able to access the ePrescription system:

- Registering for an HPI-O.
- Individual doctors should have their HPI-Is.
- Access to the HI Service. This includes HI Encryption and HI Signing Certificates.
- A PCEHR compliant digital credential (PKI interim certificate).
- Clinics must fill in **DHS form 4717** to register MediSecure as their CSP (Contact Service Provider).

Systems must have the following minimum requirements to enable the ePrescription system:

- Microsoft operating system that supports the .net framework 4.0
- DotNet framework 4.0
- Connection to the internet.

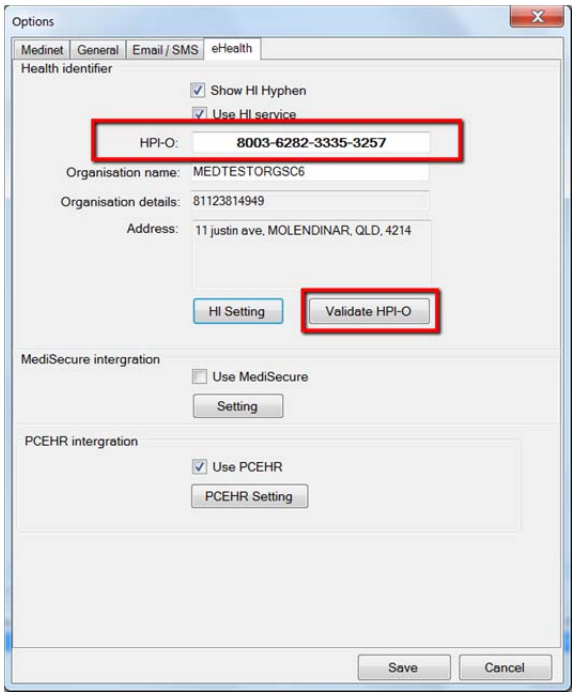
Medinet Service Configuration to Access the ePrescription System

Access to the ePrescription system requires:

1. The Practice HPI-O number recorded via Settings > Global Options > eHealth tab.
2. Configuring Medinet for HI Service access.
    a. The HI Encryption Certificate imported via Settings > Global Options > eHealth > HI Setting.
    b. The HI Signing Certificate imported via Settings > Global Options > eHealth > HI Setting
3. The Nash Certificate imported via Settings > Global Options > eHealth > PCEHR Setting
4. The HPI-I number for the doctor recorded in Medinet via Search > Doctor.
5. The security function for the doctor recorded via Users > UserManagement.
6. Enable MediSecure in Medinet through Settings> Global Options> eHealth.

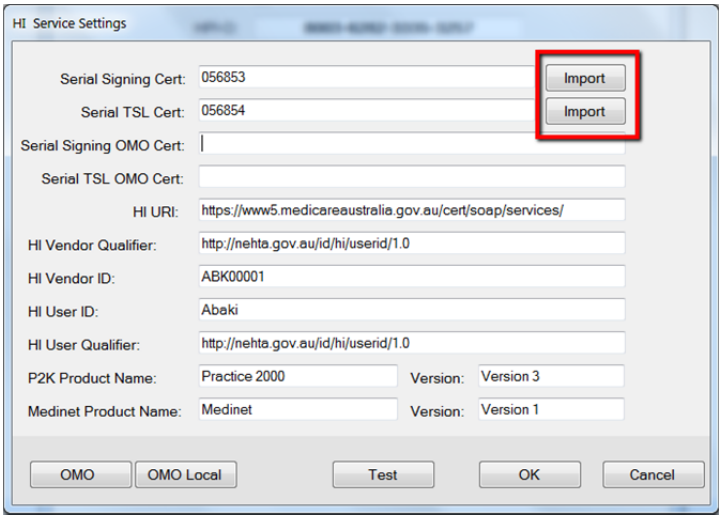
Please note that these should be done on the server under the "Admin" account in Medinet and it will automatically apply to other workstations. Also, all access to the ePrescription service is via the internet and requires a current internet connection to operate correctly. Configuration details are as follows:

1. **Recording the Practice HPI-O number in Medinet**: It can be completed in the "**Settings"** menu > the "**Global Settings"** option > the "**eHealth"** tab and through the "**HPI-O"** box.

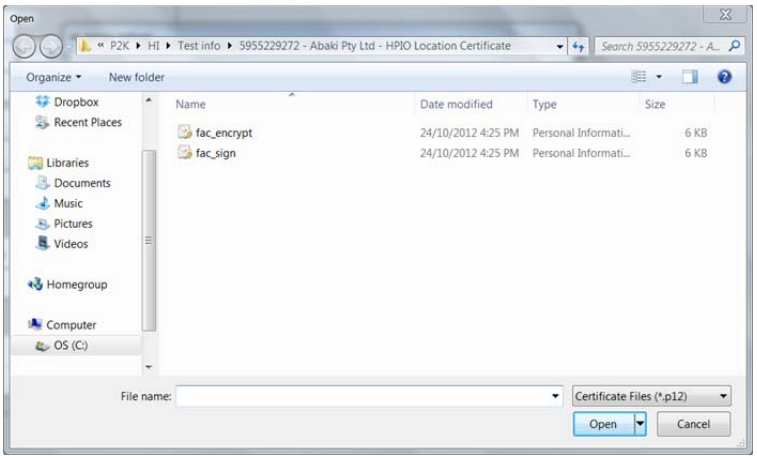


2. Configuring Medinet for HI Service access:

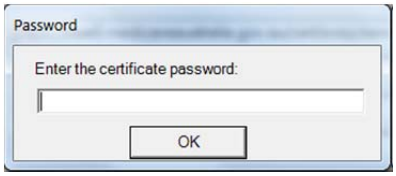
   a. Click on the "**HI Setting**" button on the "**eHealth"** window, the HI Service Settings window appears.



   b. To activate the Health Identifier features of Medinet, the practice must import their Medicare Australia location certificates via the "**Import"** buttons on the HI Service Settings window. (These certificates are the same ones that are used for Medicare Australia Online Claiming).

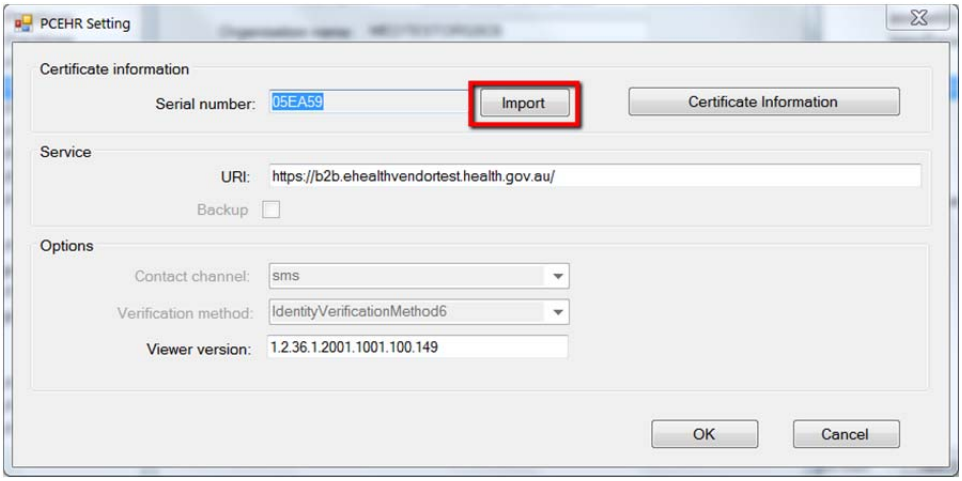


Navigate to the location where the certificate is located and double click on the certificate in the list. You will be prompted for the certificate passphrase. If the passphrase is correct the certificate will be imported. This must be repeated for both the encryption certificate and the signing certificate.

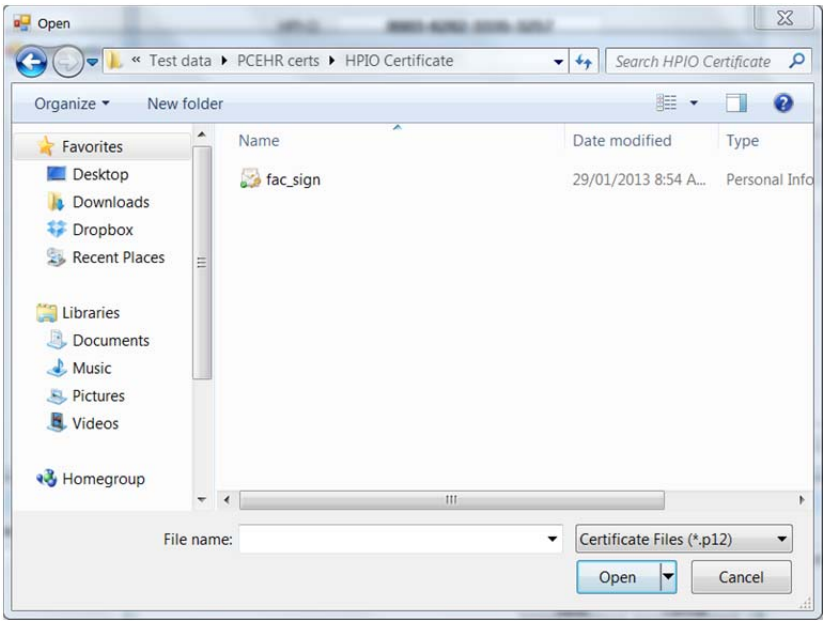


On the eHealth window, ensure that the "**Use HI Service**" option is ticked and the HPI-O number of the practice is validated.

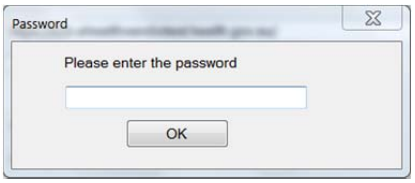
3. **Importing the Nash Certificate**: Click on the "**PCEHR Setting"** button on the "**eHealth"** window, the PCEHR Setting window appears.



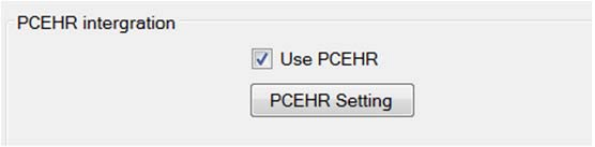
- To activate the PCEHR features in Medinet, the practice must import their Nash certificate via the "**Import"** button on the "**PCEHR Setting**" window. This certificate obtained when the "*Application for a Healthcare Provider Organization to Request a Department of Human Services eHealth Record Organization Public Key Infrastructure Certificate*" form was completed. This will be sent out on a disc by Medicare Australia with a Personal Identification Code in a separate letter.



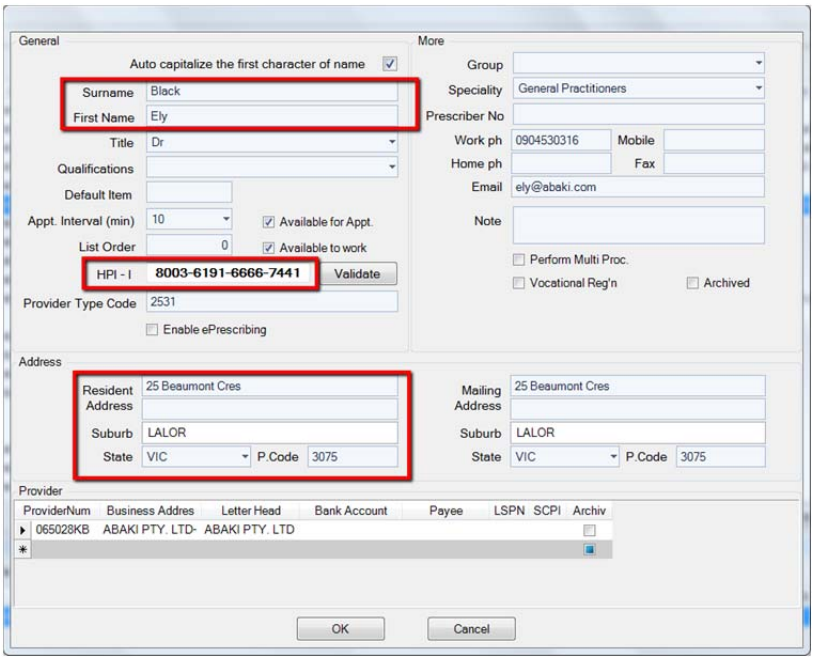
- Navigate to the location where the certificate is located and double click on the certificate in the list. You will be prompted for the certificate passphrase.



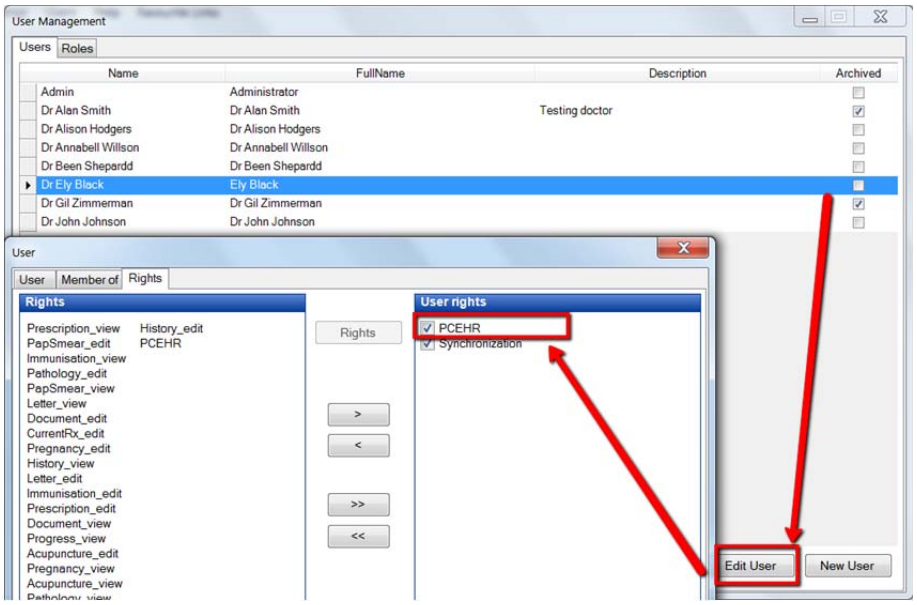
- On the "**eHealth"** Setting window, ensure that the "**Use PCEHR"** option is ticked.



4. **Recording Your HPI-I number in Medinet**: In order to upload documents to a patient's PCEHR, doctors must have their HPI-I recorded in the Doctor Details. The HPI-I is a unique identifier for the doctor used in the eHealth context, and is different to their provider number. Also, make sure that the doctor has an address recorded in Medinet to access to PCEHR.

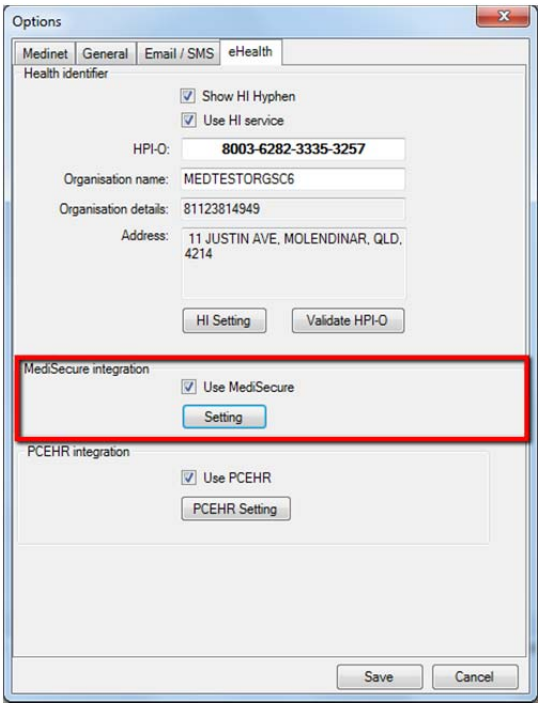


5. A new security function for accessing to the PCEHR has been created in Medinet. Users, who do not have this function included in one of the roles assigned to them, will not be able to access the PCEHR. This can be done by logging in Medinet under "Admin" via the "**Users**" menu, through the "**User Management**" option.



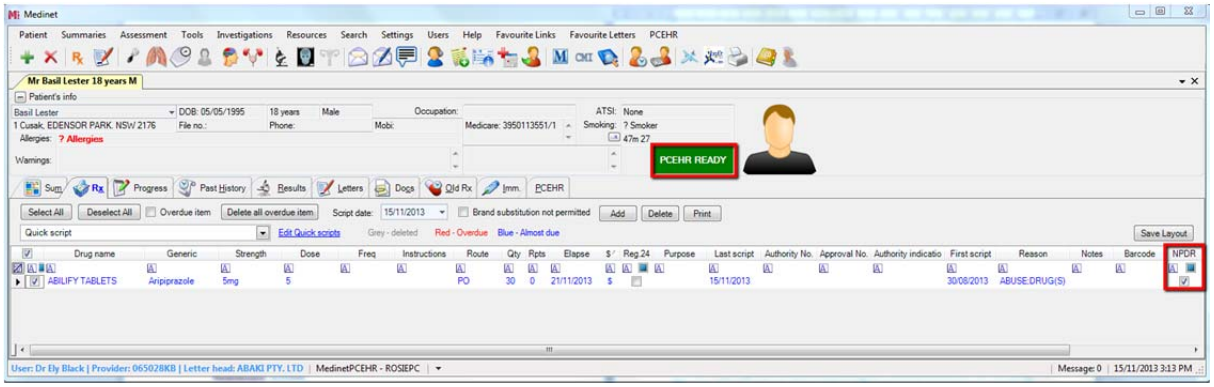
6. Enable MediSecure:

Clinics must fill in **DHS form 4717** to register MediSecure as their CSP. Once the paper work is done, MediSecure will contact the clinics to remotely install MediSecure Adapter and enter the Medisecure settings in Medinet through the menu Settings> Global Options> eHealth. Make sure that option "**Use MediSecure"** is ticked.



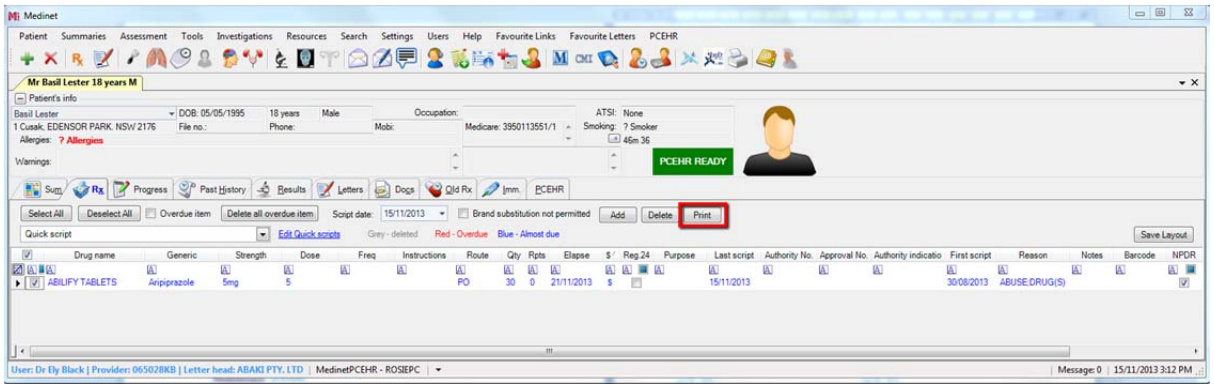
How does ePrescription work in Medinet?

Once you have successfully completed the setup, the patient's PCEHR is automatically gained access through their Clinical Window. A colour coded box PCEHR READY will appear in the top right corner of the patient's clinical window. Also, there is a new column named "NPDR" in the RX window of the patient's clinical information.

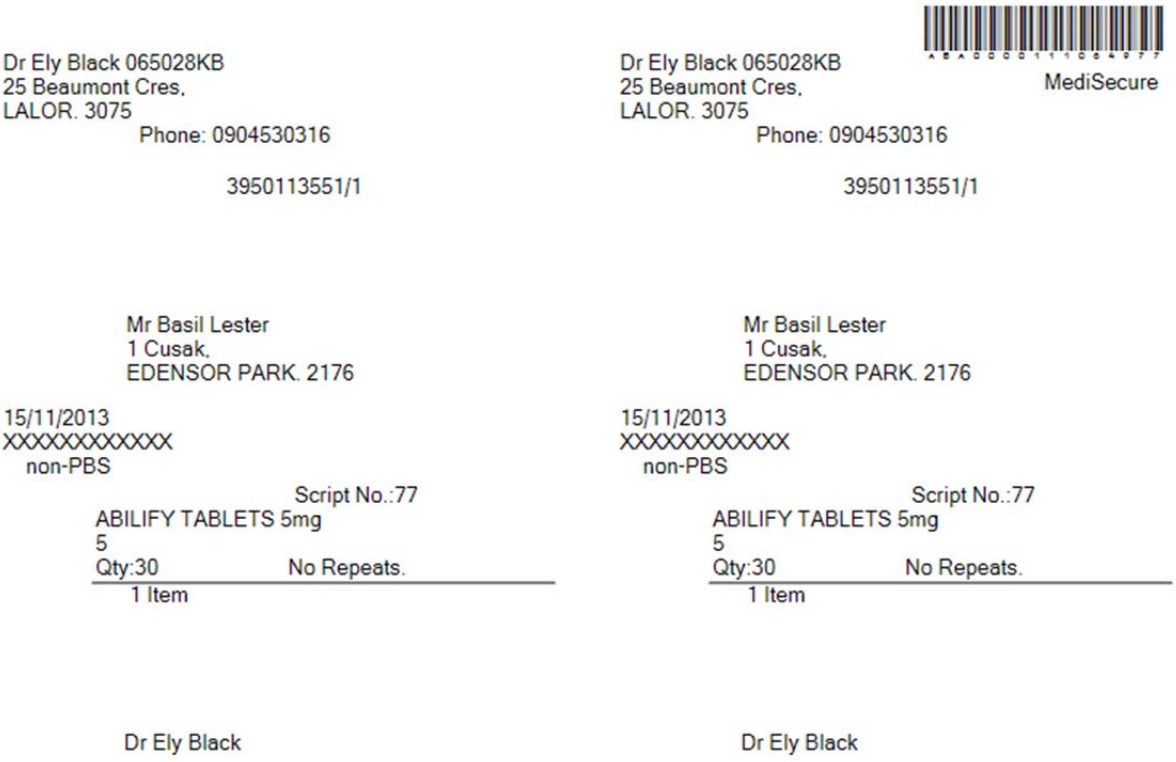


ePrescription currently operates parallel to the existing paper prescription process:

1. The medical practitioner prints a paper prescription in Medinet.



2. The prescription printed out from Medinet will include a unique ePrescription barcode at the top right of the prescription.



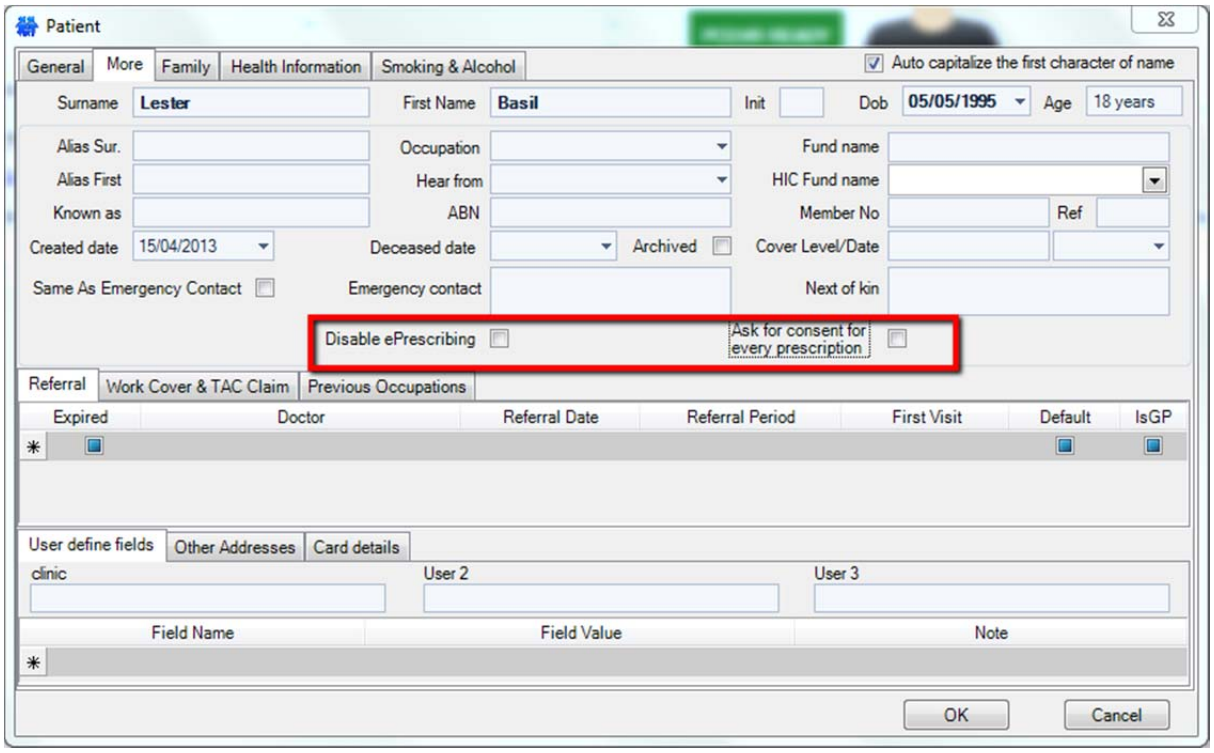
3. The ePrescription is encrypted and sent securely through Medisecure adapter.

The following steps are demonstrated as a ePrescription workflow and not necessarily undertaken by Medinet.

1. The patient takes their prescription to the pharmacy of their choice.
2. The pharmacist scans the barcode, which downloads the prescription details to the dispensing software and allows the normal dispensing process to continue.
3. If the patient's chosen pharmacy is not set up for ePrescription, the script will be dispensed using their dispense software in the normal manner.

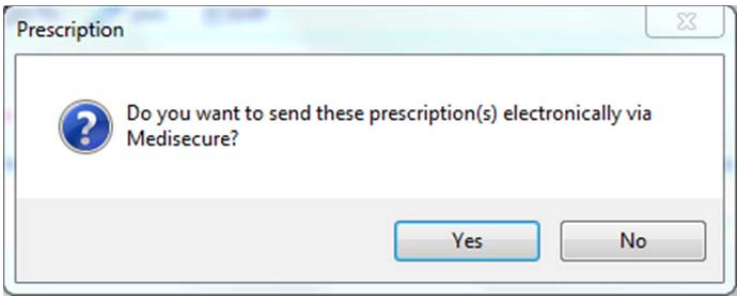
ePrescription Settings in Patient's Profile

There are two new options of ePrescription in the patient's profile through the "**More**" window. They are unchecked by default.



1.

If this is checked for the current patient, there will be a message popping up whenever printing the prescription for the patient.



2.

If this is checked for the current patient, there will not be a "NPDR" column in the RX window of the patient's clinical window and the prescription will not be sent through Medisecure to Medicare if the prescription is printed. This option is for the case when the patient does not agree to send their medication information to Medicare.